



Los Angeles Unified School District  
**Harbor City Elementary STEAM Academy**  
**English Learner Advisory Committee**



**Comprehensive Needs Assessment, UCP, SPSA AGENDA**  
**October 20, 2025 at 8:15 am Room 28 / Parent Center**  
**Zoom ID: 861 7476 2679 Passcode: room24**

1.	Welcome/Call to Order,	Kimberly Reems, Principal
2.	Flag Salute	Volunteer
3.	Public Comment <ul style="list-style-type: none"> <li>3 comments, 1 minute each</li> </ul>	Sylvia Lira, Parliamentarian
4.	Roll Call (Action Item) <ul style="list-style-type: none"> <li>Establish quorum</li> </ul>	Jacqueline Zarate, Secretary
5.	Approval of ELAC Minutes/Notes (Action Item) <ul style="list-style-type: none"> <li>ELAC Training of Members</li> <li>ELAC Training of Officers</li> </ul>	Georgina España, ELAC Chairperson
6.	Principal's Update	Kimberly Reems, Principal
7.	<b>Presentation (s)</b> <ol style="list-style-type: none"> <li><b>Evaluation of the School Plan for Student Achievement 2024-2025: Focus on English Learner Program and Engagement and Collaboration</b> <ol style="list-style-type: none"> <li>ELAC must advise on the annual review/evaluation of the School Plan for Student Achievement in writing (before October 31, 2025)</li> <li>Items related to the school's program for English learners, including the School for Student Achievement, needs assessment, student attendance.</li> <li>Items related to parental involvement, including parent education classes to support their children's progress in English and overall achievement.</li> </ol> </li> <li><b>Comprehensive Needs Assessment</b> Review of student achievement data for English learners, including English Language Proficiency Assessment for California (ELPAC) pass rate, reclassification rates, and Long-Term English Learner data.</li> </ol> <b>Training (s)</b> <ol style="list-style-type: none"> <li><b>Uniform Complaint Procedure (UCP) rights and procedures (BUL 5159.14)</b></li> </ol>	Molly Kilcullen TSP Coordinator/ EB Designee
8.	<b>New Business (Action Item)</b> <b>Provide written advisement to SSC</b> <ol style="list-style-type: none"> <li>Provide written advice to the SSC regarding the School Plan for Student Achievement, programs, and services for English Learners</li> <li>Provide written advice to the SSC regarding the Needs Assessment, focusing on programs and services for English Learners</li> </ol>	Georgina España, ELAC Chairperson
9.	<b>Announcements</b> <ul style="list-style-type: none"> <li>View ELAC Vision Statement</li> <li>Trunk or Treat- School Function</li> <li>ART STEAM Night</li> <li>Volunteer Training</li> </ul>	Sylvia Lira , Parliamentarian & Molly Kilcullen TSP Coordinator/ EB Designee
10.	<b>Adjournment (Action Item)</b>	Georgina España, ELAC Chairperson
<b>AGENDA POSTED: 10/15/25 on school website, Class Dojo, Instagram, Facebook, and Outside the Office gate.</b>		
<small>To review or obtain copies of materials, please speak with Molly Kilcullen at <a href="mailto:mok2301@lausd.net">mok2301@lausd.net</a> or call 310 325-3075. Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to Molly Kilcullen by email at <a href="mailto:mok2301@lausd.net">mok2301@lausd.net</a>. If you would like to address the committee, please sign in on the Chat prior to the Public Comment Item on the agenda.</small>		